

Institute of Geography and Spatial Planning of the University of Lisbon

NOTICE

NOTICE no. 27588/2024/2, *Diário da República*, 9 of December, 2024 (Documentary application call for recruitment of 1 (one) assistant researcher in the scientific area of Physical Geography and Spatial Planning)

It is hereby made public that, before the Instituto de Geografia e Ordenamento do Território of the Universidade de Lisboa (IGOT-ULisboa), during a thirty working day period, starting on the first working day following the publication of this Notice in the *Diário da República*, an external documentary application call is open for recruitment of a position on the staff map of the Instituto de Geografia e Ordenamento do Território of the Universidade de Lisboa (IGOT-ULisboa), in the form of an indefinite employment contract in public functions, for the scientific research career, in the category of Assistant Researcher, in the scientific area of Physical Geography and Spatial Planning, of the Instituto de Geografia e Ordenamento do Território of the Universidade de Lisboa, under the terms of articles 9, 10 and 15 of Decree-Law no. 124/99, of April 20, which approved the Statute of the Scientific Research Career (hereinafter referred to as ECIC), in its current wording.

The position is open under the funding programme contract for the indefinite hiring of doctorates for the scientific research career, under the terms of article 137 of the State Budget Law for 2024, in conjunction with the application to the FCT-Tenure Program, 1st edition, within the scope of the application with the following specifications: "Scientific domain: Natural Sciences; Scientific area: Earth and Related Environmental Sciences; Scientific sub-area: Climate Change; Field(s) description: Polar sciences, Science Management, International Cooperation, and Science Communication".

In accordance with the objective and general guidelines set out in the call for applications - FCT Tenure - 1st Edition, it is assumed that the researcher to be hired will devote 4 hours a week to teaching, which will be established in the distribution of the teaching service of this Institute.

The person recruited will sign an employment contract in public functions for an indefinite period, in the category for which this call was opened, with a probationary period of three years. The call is aimed at doctoral graduates with high research potential and capacity, also informing that it complies with the provisions of article 6, no. 5, of Decree-Law no. 57/2016, of August 29, as amended by Law no. 57/2017, of July 19.

The joint order No. 373/2000, of March 31st, of the Minister of State Reform and Public Administration and the Minister for Equality, determines the obligation of announcing the following in relation to entry and access calls: "in compliance with paragraph h) of article 9 of the Constitution, the Public Administration, as an employer, actively promotes a policy of equal gender opportunities in accessing employment and professional progression, acting scrupulously to avoid any form of discrimination." In this sense, the terms 'candidate', 'recruited', 'teacher' and similar ones are not used in this Notice to refer to the gender of people.

Similarly, no candidate may be privileged, benefited, harmed or deprived of any right or exempted from any duty on the basis, namely, to ancestry, age, sexual orientation, gender, marital status, family status, economic status, education, origin or social

condition, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, land of origin, language, religion, political or ideological beliefs and union membership.

In accordance with articles 9, 10, 15 and 16 to 27 of ECIC and other applicable legislation, the following provisions will be observed:

I - Rector's authorization order:

The opening of this call was authorized by Order of the Rector of the Universidade de Lisboa, Prof. Dr. Luís Ferreira, of November 4, 2024, issued after confirming the existence of an adequate budget and that the job vacancy is foreseen and not occupied in the research staff map of the Instituto de Geografia e Ordenamento do Território of the Universidade de Lisboa. The provisions of the State Budget Law for 2024 were also complied with.

II - Approval of the call opening Notice:

The present call opening Notice was approved, in accordance with no. 1 of article 24 of ECIC, by the contest Jury at its meeting on December 2, 2024, according to the meeting report approved therein in draft form.

III - Scientific area. Category, career and institution:

III.1 - The scientific area of this call is Physical Geography and Spatial Planning at the Instituto de Geografia e Ordenamento do Território of the Universidade de Lisboa, under the terms set out in the preamble to this Notice.

III.2 - The present call is open for the recruitment, by means of an employment contract in public functions for an indefinite period, by IGOT-ULisboa, of an Assistant Researcher, on an exclusive dedication basis, category of the scientific research career, as provided for in paragraph a) of article 4 of ECIC.

IV - General and special requirements for admission to the call:

IV.1 - General requirements - those defined in article 17 of the General Law on Public Employment (LTFP), approved by Law no. 35/2014, of June 20, in its current wording.

IV.2 - Specific requirements - in addition to those defined in article 10 of ECIC, only the following may be admitted:

Individuals who hold a doctoral degree in a field or specialty within the scientific area of the call, in accordance with the terms set out in the preamble to this Notice, or those who, although holding a doctorate in a diverse area, have a relevant scientific curriculum in that area.

IV.3 - Holders of a doctoral degree obtained abroad must have the equivalence or recognition or registration of that degree with an identical degree awarded by a Portuguese university. Candidates who do not yet have the equivalence or recognition or registration of the degree must request recognition of the doctoral degree, in accordance with Decree-Law no. 66/2018, of August 16, in its current wording, and this recognition must be obtained by the deadline that will be given to the candidate selected to fill the position, to submit the documentation proving that he meets the requirements for admission to the call, and is consequently eligible to conclude the respective employment contract in public functions.

IV.4 - Have a good knowledge of written and spoken Portuguese. Candidates of foreign nationality, except those from Portuguese-speaking countries, must, when

applying, submit a declaration on their honor that they will demonstrate, within one year of signing a possible contract, a level of knowledge of the Portuguese language (written and spoken) that will allow them to be assigned to teaching, without any limitations in communicating in Portuguese with students.

V - Salary and working conditions:

V.1 - The salary corresponds to tier 1, index 195, of the chart approved by Decree-Law no. 124/99, of April 20, in its current wording.

V.2 - Working conditions are those laid down in the ECIC and in the legislation governing employment contracts in public service.

VI - Functional content:

The functional content of the working position to be assigned is that set out in nos. 1 and 4 of article 5 of ECIC.

VII – Work location. Type of call. Number of positions to be assigned. Expiry date of the call:

VII.1 - The work place of the Assistant Researcher to be hired following this call will be at the Instituto de Geografia e Ordenamento do Território of the Universidade de Lisboa, located at Rua Branca *Edmée Marques*, 1600-276 Lisboa.

VII.2 - In accordance with paragraph a) of article 9 and no. 2 of article 10 of ECIC, this call is a documentary contest consisting of an assessment of the candidates' *curriculum vitae* and scientific work. In addition, in accordance with nos. 3 and 4 of that same article 10, the Jury may decide to hold an interview in order to obtain clarifications or explanations of the elements contained in the *curricula vitae* of the admitted candidates.

VII.3 - The number of job positions to be assigned is one.

VII.4 - The call is valid until the candidate who comes first in the final ranking is hired in public functions by IGOT-ULisboa.

VIII – Jury of the contest:

The Jury for this call is headed by the President of the Instituto de Geografia e Ordenamento do Território of the Universidade de Lisboa and Full Professor, Doutor Mário Adriano Ferreira do Vale, in the use of powers delegated by the Rector of the Universidade de Lisboa, by Order no. 13752/2024 published in the 2nd series of the Diário da República, no. 225, of November 20, 2024, and has the following Professors as members:

- Doutora Ana Maria Rodrigues Monteiro Sousa, Full Professor of the Faculdade de Letras of the Universidade do Porto;
- Doutora Adélia de Jesus Nobre Nunes, Associate Professor with Aggregation of the Faculdade de Letras of the Universidade de Coimbra;
- Doutor Pedro Miguel Berardo Duarte Pina, Associate Professor with Aggregation of the Faculdade de Ciências e Tecnologia of the Universidade de Coimbra;
- Doutor José Luís Gonçalves Moreira da Silva Zêzere, Full Professor of the Instituto de Geografia e Ordenamento do Território of the Universidade de Lisboa;
- Doutor Gonçalo Brito Guapo Teles Vieira, Associate Professor with Aggregation

of the Instituto de Geografia e Ordenamento do Território of the Universidade de Lisboa.

IX - Notification of the lists of admitted and excluded candidates and the final ranking:

The list of admitted and excluded candidates and the final ranking list will be posted on the premises of the Instituto de Geografia e Ordenamento do Território of the Universidade de Lisboa and notified to all candidates in one of the following ways:

IX.1 - Electronic mail;

IX.2 - Registered letter.

X - Submission of applications:

X.1 - Applications must be delivered in person to the Human Resources Unit of the Instituto de Geografia e Ordenamento do Território of the Universidade de Lisboa during the following periods: from 10:00 a.m. to 12:00 p.m. and from 2:00 p.m. to 4:00 p.m. or, alternatively, be sent by registered post mail and return receipt requested, to: Instituto de Geografia e Ordenamento do Território da Universidade de Lisboa, Edifício IGOT, Rua Branca Edmée Marques, 1600-276 Lisboa, until the 30th working day after the date of publication of this Notice in the 2nd series of the *Diário da República*, with the text on the outside of the envelope: " Candidatura ao concurso para recrutamento de 1 Investigador Auxiliar, para a área científica de Geografia Física e Ordenamento do Território do IGOT-ULisboa, a que se refere o Aviso n.º...".

X.2 - Applications sent by email will not be accepted.

XI - Application instructions:

XI.1 - The application must be mandatorily instructed, under penalty of exclusion, with the application form, submitted in paper form, fully completed, dated and signed, according to the form available at <https://www.igot.ulisboa.pt/recrutamento>, accompanied by the following documents in digital form (flash drive) and in a non-editable format (pdf):

XI.1.1 - *Curriculum vitae* which must:

a) Be structured taking into account the assessment elements in points XIII.3.2.1. to XIII.3.2.4.

b) Include a narrative section, no longer than 3 (three) pages, describing their academic and professional career, highlighting the main research projects in which they have participated, the skills they have acquired, and their contributions to the scientific community. This section should highlight how their experience and qualifications align with the requirements and objectives of this position;

c) Contained under "Service to the University (Management of Scientific Activity)":

i) A section containing a proposal for an Activity Plan for the Management and Communication of Science and Technology, with a limit of 5 pages, focusing on the Management and Communication of Science in the areas of polar sciences, contextualized by the research and development strategy of IGOT-ULisboa, the Centre for Geographical Studies (CEG) and the Earth Laboratory in the coming years.

XI.1.2 - 3 (three) publications from the last 5 (five) years mentioned in the *curriculum vitae* by the candidate, briefly justifying their contribution to the

development of the scientific area of Physical Geography and Spatial Planning and in particular to the polar sciences

XI.2 - Language:

The application documents must be submitted in Portuguese.

XII - Grounds for exclusion of candidates:

XII.1 - No later than 20 working days after the deadline for submitting applications, the jury must meet in order to verify the admission requirements and draw up a list of admitted and excluded candidates. Candidates will be excluded from this call if, by the deadline and as specified in this Notice, they fail to submit all the documents required, or if they have submitted them, they do not prove that the candidate meets the general and special requirements set out in point IV.

XII.2 - Candidates will also be excluded from the call if, even if they have been approved and ranked in the final unitary ranking list of this call in a position that allows them to fill in the job position under contest, they are asked to present documents proving that they meet the legal requirements for the constitution of a legal public employment relationship for an indefinite period, but unjustifiably fail to present them within the set deadline or, having presented them, the documents prove to be inadequate, false or invalid.

XII.3 - If a candidate is excluded on the grounds referred to in the previous paragraph, the next immediately ranked candidate on the final unitary ranking list will be asked to submit a document proving that he/she meets the legal conditions for the signature of an indefinite public employment relationship.

XII.4 - Candidates who have been excluded as a result of the provisions of the previous paragraphs will be given a prior hearing and a period of ten working days to express their opinion, if they so wish.

XIII - Jury work rules:

XIII.1 - The Jury shall comply with the ECIC's work rules.

XIII.2 - The Jury, at its first meeting held on December 2, 2024, approved the circumstances in which the vote against the approval in absolute merit of the candidates should be based, the criteria for the ranking in relative merit of those approved in absolute merit, and the procedure for the justified roll-call vote, which are set out below.

XIII.3 - The criteria referred to in the previous point are as follows:

XIII.3.1 - Criteria for admission on absolute merit - Absolute merit is assessed on the basis of the merit of the candidate's overall curriculum and is expressed by the formulas "Rejected" or "Approved".

Being the applications duly completed, candidates will be rejected on the grounds of absolute merit if they:

- i) have not published, in the last 5 (five) years, 3 (three) papers in journals indexed in Web of Science or Scopus or books/book chapters in publishers classified in categories A+/A of the list published by the University of Lisbon, in the scientific area of the call;
- ii) have no experience of coordinating the logistics of scientific research campaigns in the polar regions;
- iii) in view of the assessment of the submitted *curricula*, the Jury considers that they do not show the scientific career of the candidates, including the dimensions of research, university teaching, university extension (*outreach*)

and service to the University (management of scientific activity).

XIII.3.2. - Selection criteria for relative merit - Once definitively identified the candidates approved on absolute merit on the basis of the previous point, the jury will rank these candidates in accordance with the ECIC.

Each member of the Jury's assessment of the relative merit of the candidates for their ranking will be based on the weighted sum of the scores attributed to the evaluation components listed below, on a scale of 0-100 (0 being the minimum and 100 the maximum).

XIII.3.2.1 Research, with a weighting of 10% of the total assessment, comprises the following items:

- a) Publications, referring to articles published in indexed scientific journals, books (authorship and editorial coordination) and book chapters, as well as other items considered relevant: 5%;
- b) Research projects, coordination and/or participation in research projects, with a special focus on national and international funded research projects: 3%;
- c) Participation in Scientific Meetings, being evaluated communications in national and international scientific meetings and the organization of scientific meetings; Awards, scholarships and other distinctions; Scientific arbitrage (*referee* for journals and books, journal director, editorial board, etc.); Networks and partnerships: 2%.

XIII.3.2.2 - Contributions to university teaching activities, supervision of postgraduate students and participation in examination boards, with a weighting of 10% in the total assessment, comprises the following items:

- a) Teaching, which includes coordinating courses and study cycles, coordinating curricular units, serving on postgraduate study committees and scientific course committees, teaching in doctoral courses and other cycles: 5%;
- b) Guidance, including guidance and co-supervision of 3rd cycle theses and guidance of 2nd cycle dissertations, as well as supervision of post-doctoral fellows and guidance of research fellows: 3%;
- c) Participation in juries, including master's and doctoral juries: 2%.

XIII.3.2.3 - University Extension (*Outreach*), with a weighting of 10% in the total assessment, comprises the following items:

- a) Collaboration in defining and/or evaluating public policies and providing services to the public and private sectors, including reviews, studies, reports and other documents: 5%;
- b) Dissemination of Knowledge to Wider Audiences, this item includes, among others, making databases available, presenting the results of research studies in the media, creating *websites* and *webpages* aimed at academic and non-academic audiences, professional training, etc.: 5%.

XIII.3.2.4 - Service to the University (Management of Scientific Activity), with a weighting of 70% in the total assessment, includes the following items:

- a) participation in governing bodies (presidency of the body or member), coordination of services of a technical-scientific nature, participation in advisory bodies of scientific institutions, presence on the board of scientific-professional associations, participation in scientific evaluation activities (FCT panels, prize juries, etc.): 10%;
- b) development of science dissemination activities, technical-administrative handling of logistics activities and acquisition of goods and services to support scientific research: 45%

- i) Developing activities to promote logistics and polar research in collaboration with the national and international scientific community;
- ii) Organizing and managing the logistics of scientific research campaigns in the Arctic and Antarctic;
- iii) Participation in the preparation of applications for funding for polar research activities, including training and dissemination;
- iv) Contact with international polar organizations of which Portugal is a member, including representation as a delegate in international organizations and meetings;
- v) Collaboration in science management activities promoted by national and international polar research funding organizations.

c) Quality of the Polar Science Management and Communication Activity Plan proposal: 15%.

XIII.4 - The voting procedure to be used to decide on the final ranking of candidates will be as follows:

XIII. 4.1 - During the meeting and before voting begins, each member of the jury will present a written document, which will then be attached to the report, with their ranking of the candidates, duly justified, taking into account the aspects and parameters listed in point XIII.3.2.

XIII.4.2 - In the various votes, each member of the Jury must respect the order that presented in the written document, and abstentions are not allowed.

XIII. 4.3 - In each vote, the jury's decisions are taken by an absolute majority of votes:

- a) the first vote is intended to determine the candidate who comes first, counting the number of votes each candidate received for 1st place;
- b) if a candidate obtains an absolute majority of the votes for 1st place, they win the contest and are removed from the ballot, and the procedure for choosing the candidate who will take 2nd place begins;
- c) if no candidate obtains an absolute majority of the votes for 1st place, a new ballot shall be held, only among the candidates who obtained votes for 1st place, after the candidate who received the least votes for that place in the previous ballot has been removed;
- d) in the event of a tie between two or more candidates for the position of least voted, a tie-breaking vote will be held between the two candidates only, counting the number of relative first positions held by each candidate, and the least voted candidate will be removed;
- e) if there is still a tie between two or more candidates in the least voted position, but the number of candidates tied in the least voted position has been reduced compared to the previous round of voting, a new tie-breaking vote is held only between the candidates tied in the least voted position, counting the number of relative first positions of each, and the least voted is removed;
- f) in the event of a tie between two or more candidates in the least voted position, without the number of candidates tied in the least voted position having been reduced in relation to the previous round of voting, the tie-breaker shall be the quality vote of the President of the jury or by use of the tie-break vote, as the case may be, in accordance with no. 3 of article 19 of ECIC, and the candidate voted for by the President shall be chosen to take part in the subsequent vote for the same position;
- g) in the event of a tie when there are only two candidates left in 1st place, the tie- breaker is the quality vote of the President of the jury or by use of the tie-break

vote, as the case may be, in accordance with no. 3 of article 19 of ECIC;

h) when the candidate for 1st place is chosen, he or she is removed from the ballot and the procedure for choosing the candidate to be placed in 2nd place begins, and the process referred to in the previous points is repeated for subsequent places until a single ranked list of all candidates is obtained.

The specified ranking method of the candidates is that set out in nos. 3 and following of article 20, of the Regulamento Geral de Concursos para Recrutamento de Professores Catedráticos, Associados e Auxiliares da Universidade de Lisboa (General Regulation for Contests for the Recruitment of Full, Associate and Assistant Professors of the University of Lisbon) contained in Despacho no. 2307/2015, published in the *Diário da República*, 2nd series, no. 45, of March 5.

December 3, 2024 — The President of IGOT-ULisboa *Prof. Doutor Mário Vale*